



Charity No. 1074903

FoLGS Committee Meeting – February 6th 2014, Wood Cottage, Little Gaddesden

Committee: Chair – Anna-Lou Lancaster, Vice Chair – Sam Sutherland, Treasurer – Heather Pearce,
Secretary – Lucy Coker

Class Reps – Caroline Simmonds (Reception), Penny Brash (Yr1), Sudha Emes (Yr2),
Anna Stevenson (year 3), Jo Stevens (year 4), Caroline Wallace (year 5), Vacant (year 6)

Minutes

1. **Apologies** Sam Scott, Caroline Simmonds, Sam Sutherland, Lorraine Patterson, Sudha Emes, Katy Simpson
2. **Chairman's welcome**
3. **Committee openings** – Anna-Louise Lancaster resigned as Chair and Lucy Coker also resigned as secretary. So far these roles have not been filled and various different options were discussed on how to fill them.
It was also decided that the structure of the FoLGS needs to be changed. There are 10 fund raising events that take place every year which range from needing a small amount of organising to the vast events which take a lot of time and commitment. The current system is unsustainable as the same few people are left organising all events. It is hoped that the class reps will be happy to take responsibility for one mid-workload event per year. Year 1 and 2 ,to organise quiz/curry night, Years 3 and 4 the Comedy Night and Years 5 and 6 the school Disco.
The Committee also discussed potentially running the Summer fete every other year and integrating the most profitable elements of the Fete into other annual events for example the auction in to quiz night.
4. **Annual Report for Charity Commission**
The Accounts for the year 31st March 2013 were approved by the Trustees on 21st January 2014 and the annual report for the year has been submitted to the Charities Commission
5. **Actions arising from last meeting**

Action	Who	Due by	Status/update
John Lewis voucher drive	ND	Ongoing	HP and AC to find info on vouchers and organise a book bag note to remind old parents and introduce to the new.
Possible fundraising ideas for Clothes show and Auction night at Here	CS and AS	asap	AS has spoken to owners of Here and they are keen to be involved as a location for any potential events eg ladies night, cheese tasting etc. max occupancy for room upstairs is 45 people
Costings to improve reception area	LP	asap	ongoing
"Friends Sponsored spaces"	LP	asap	ongoing

4. Treasurer's Report

The past year's fund raising has created a healthy amount of funds available to the FoLGS. Heather reported on the profitability of events, and we decided that we would not partake in events which were a lot of effort with limited financial return.

5 **School Wish List**

The School had nothing on their wish list, but would like to save funds for future ipad accessories. The Committee is happy to provide these once its decided what is needed exactly.

6 **Review of Autumn Events**

-All

Bonfire Night last year's Bonfire Night proved a huge success, the "Friends" raised over £2000. The date for this year's bonfire night is going to be 2nd November, the week before half term. We need to clarify ticket sales with village shop and put a V – board outside to raise awareness of sales as well as school playground

Xmas Bazaar The Date for this year's Christmas bazaar will be 29th November.

Christmas Cards The Christmas cards will continue this year; a lot of the children took part and although it doesn't make a huge profit children enjoy it. It will be organized the same way it was last year, with children doing it at school time.

7 **Future events**

- Comedy Night,

Anna-Louise Lancaster has organized the Comedy night with Omer. The tickets shall be sold separately or in tables of 10. Help is needed in the following areas:

- Bar
- Ticket Sales on door
- Laminating and distributing posters
- Organise advertising on green

Quiz night and Curry Night Saturday June 7th is the date proposed. Potentially add a silent auction and ask Nigel B to compare. Debbie Cole and Anne C are happy to co- ordinate.

Summer Fete The Summer Fete this year is going to be replaced by our hosting of the Intervillage Sports day. Laura Gill and Tash Bermingham are happy to co- ordinate the sports day. The Friends will organise various stalls, **for example (tea and cake, sweets, bar, food, program with adverts and raffle).**

8 **AOB**

FoLGS section on school website – This is now live and available for all parents to see

9 **Proposed date of next meeting – Tuesday May 13th, Penny Brash's House, 11 The Lye, Hudnall Lane.**