



Charity No. 1074903

FOLGS Committee Meeting – 19th April 2016 at 8pm

Committee: Chair – Anna Stevenson
Vice Chair - Katy Simpson
Treasurer – Heather Pearce
Secretary – to be voted in

Class Reps: (Reception) Anna Louise Lancaster
(Year1) Pippa Martin
(Year2) Caroline Simmonds
(Year 3) Penny Brash
(Year 4) Anne Consedine
(Year 5) Jessie Simmonds
(Year 6) Michelle Russell

AGENDA

1. Apologies

Caroline Simmonds and Penny Brash

In addition to the committee Jayne Dickinson, Jennie Lewis and Debbie Cole were in attendance.

2. Chairman's welcome & update

3. Treasurer's Report – update on recent events

Lloyds Bank Account – Available Funds £15,200 consisting of bank balance of £14,839 and £361 cash in hand

Recent fundraising events net income

Comedy Night	£1,365
Easy Fundraising (Feb 16)	£260

John Lewis Vouchers Stock Value at cost £1,679

School Payments

We have made the following payments to school since our meeting in January:

Science Week Plantetarium:	£519
Literacy/Book investment grant of £200 per class:	£800

Accounts

The accounts to 31 March 2016 are in the process of being drawn up and will then be passed to the independent reviewer.

Notes from the update:

Mrs Geoghegan has asked the Friends to keep back £10,000 for a large project. A large amount via Easy Fundraising was from the Christmas period.

4. School Wish List

Mrs Patterson had an update from Mrs Geoghegan:

- One of the school boilers is leaking. The estimated repair/replacement cost is £5-6K. There is a possibility that the Diocese of St Albans may pay/contribute should it have a surplus. We will know at the end of April. **ACTION- Mrs Geoghegan/Patterson to update the Friends should any funding be required.**
- Mrs Geoghegan has advised that the school budget is very tight and the school will become more dependent on support from the Friends.
- **Academic year 2016-2017:**
 - As things stand currently Class 2 will have 31 pupils (18 year 1's and 13 year 2's.) This may change by September but the school will need to budget for an additional teacher for this class. In the future the Friends may be asked to contribute towards a fund to help increase staffing levels. There was general agreement that should this be necessary the Friends must not be involved in any of the decision making processes regarding staffing. Any support will be purely financial. **ACTION- Mrs. Geoghegan to update if there is any support needed from the Friends.**
 - 15 places were allocated for Class 1, however, there is the possibility of this increasing to 17 before September.

5. Committee changes -

Discussion over roles including Year reps

Anna advised that Job specs for all committee roles and year reps have been created.

There was general agreement that year reps should be changed every year so that more people can be involved.

Year 1- Jane Dickinson agreed to take over from Anna-Lou

Year 2- Jennie Lewis agreed to take over from Pippa Martin

Year 6- Jessie Simmonds agreed to continue as it was Ted's last year.

ACTION- Anna Stevenson to distribute all job specs to the group

Anna Stevenson confirmed that she will remain the official Chair for the committee but will not get involved in organizing events going forwards. Unless anyone would like to take over the role!

Secretary Role

Katy Simpson nominated Pippa Martin and Claire Owen; Heather Pearce seconded the nomination.

Pippa Martin and Claire Owen are now the secretaries for the committee.

6. Event planning & progress for Summer term

i. Quiz night – Sat 30th April

In order for the Quiz night to be a success we need some more people to commit to coming, we currently have about 50 people. There is currently not a table from Class 1.

ACTION- Everyone to see if they can recruit as many people as possible. 03/05 update – quiz cancelled due to poor take up. Need to discuss viability of quiz night going forward as this is 2nd consecutive quiz night we have cancelled

ii. Summer Fete – Sun 12th June

This year the Summer Fete is joint with the village to celebrate the Queen's birthday. Timing- 12-4pm although our focus will be 12-3pm. The school are responsible for:

- **Silent Auction-** Jane Dickinson and Anna-Lou Lancaster to co-ordinate. **ACTION- Pippa Martin to write a specific Parentmail to encourage people to come forward with ideas/contacts.**
- **School Raffle**
- **Bar**
- **Hot food- Hog Roast- Anna Stevenson**
- **Games:**
 - **Penalty Shoot Out- Game On**
 - **Inflatables- Apex**
 - **Coconut Shy- Jessie Simmonds**
 - **Splat the Rat- Pippa Martin**
 - **Hook the duck- Jennie Lewis**
 - **Find the Queen in Little Gad- Claire Owen**

iii. School concert – Confirmed as 22 June

iv. School disco – Mrs G requested it to be either 14th or 15th July

Autumn Term - provisional dates for the diary...

Bonfire night	Sunday 6 th November
Shopping event	Friday 18 th November
Christmas Bazaar	Saturday 3 rd December....tbc

7. Proposed date of next meeting Tuesday September 27th