



Charity No. 1074903

## **FOLGS COMMITTEE MEETING MINUTES – 28<sup>th</sup> APRIL 2015**

### **Committee:**

**Chair - Anna Stevenson**

**Vice Chair – Katy Simpson**

**Treasurer – Heather Pearce**

**Secretary – Mary Bannister**

### **Class Reps:**

**Reception – Genny Snowden**

**Year 1 – Caroline Simmonds**

**Year 2 – Penny Brash**

**Year 3 – Sam Scott**

**Year 4 – Jessie Simmons**

**Year 5 – Michelle Russell**

**Year 6 – Caroline Wallace**

- 1. Apologies – Mrs Paterson, Sam Scott, Michelle Russell, Caroline Wallace, Caroline Simmonds, Genny Snowdon, Jessie Simmons**
- 2. Chairman’s welcome & update**
- 3. Treasurer’s Report – current spending and on-going projects**
  - **£19,152.17 plus £480 cash in hand**
  - **need to pay capital funding this term**
  - **Comedy Night - £1,092** (Suggested that next time, we only have one interval but sell wine & beer around the tables)
  - **Bingo - £372** (Suggested that next time, we provide consolation prizes or lucky dips for children if don’t win a line). Thank you to Scott Stevenson for calling.
  - **Wine & Cheese evening - £145** – Agreed that it was very successful, but couldn’t be repeated because without Nigel Barden’s generosity, we couldn’t make it profitable.
  - **Easy Fundraising - £93**
  - **John Lewis Vouchers Stock Value at cost - £1,900**
  - **Easter Event** – Agreed that it was a very successful event. The church is very keen to do something similar again. It was agreed that we should try to do an annual Easter event with the church.
- 4. School Wish List**
  - Mrs Paterson confirmed in advance of the meeting that there was nothing specific on the current wish list.
  - Laura Gill explained that an architect has been brought in to evaluate the potential of the school as a whole. Awaiting agreement. Architect

coming back with first plan for consideration by school within a few weeks.

## 5. Event Planning for Spring/Summer Term

- (i) **Quiz Night** – 9<sup>th</sup> May – Mrs G has been booked as marker. Questions are set. Posters will be put up. Agreed to ask class reps to confirm numbers. Penny Brash will go around playground with clipboard. Final numbers needed by Monday. Bar requires organisers and stocking (from Majestic).
  - (ii) **Inter-Village Sports Day** – 3<sup>rd</sup> July – 5-7pm. Biggest competition of the village schools' calendar. Years 3, 4, 5 & 6 participating. Laura Gill event planner. There will be a bar, BBQ (hot dogs and burgers), ice cream stall, cake stall, sweet stall, tea and coffee, mobile bar. Programme with sponsorship and advertising. Programme and sponsorship to be progressed right away. Volunteers required – to set up 'holding pens', mobile bars (wheelbarrows), Anne Consedine running bar, BBQ. Raffle (sell tickets in school playground and shop. Query Tombola.
    - Public liability insurance - TBC
    - TENs notice (is it covered by sports club licence?) TBC
    - Paul Woods in charge of parking on the field
    - Packets of crisps and apple juice paid for by The Gaddesden Society
    - AS to speak to Game On about doing something at the Sports Day
    - PA system – Query use the school's PA – needs testing; Possibility of hiring for around £100
    - Aitchisons sponsoring for £200
    - Advertising for brochure (AS and Sally)
    - Amy Crampton designing and printing brochures
    - Raffle – sell tickets two weekends before hand outside village shop, and in book bags. AS looking into prizes.
  - (iii) School Disco – Michelle Russell and Caroline Wallace to organise. AS to ask Anne-Marie to pass over contact details. AS to liaise with LP regarding date.
  - (iv) Will review sweet stall at Sports Day depending on what we have left after inter-village-sports-day. AS to find out date of Sports Day.
  - (v) **Autumn Term Dates & Ideas:**
    - Christmas Bizarre – 28<sup>th</sup> November 2015
    - Film nights
    - Pre-Christmas Shopping Night – stalls and bar on a separate evening (instead of stalls at Christmas Bazarre).
- ## 7. Website
- link to easy fundraising
  - what/who/why
  - recent events – photos etc
  - up-coming events - calendar
  - photos of committee etc
  - contact us link
  - if you have something to give away, please contact us

- Archive – historic information
- Year reps – who are they, photo, contact info.

**8. AOB**

Debbie Cole – Asking if we should have a Forum for parents and school to improve communication. Agreed that this was not within the FOLGS remit. Laura Gill will take it up with governors/school.

**9. Date of next meeting: TBC**