



Charity No. 1074903

FoLGS Committee Meeting – 17th September 2013 – 8pm – Hall Farm, Little Gaddesden

Committee: Chair – Anna-Louise Lancaster, Vice Chair – Anne Consedine, Treasurer – Heather Pearce, Secretary – Lucy Coker

Class Reps – Caroline Simmonds (reception), Penny Brash(year1), Sudah Emes (year 2), Anna Stevenson (year 3), Jo Stevens (year 4), Caroline Wallace (year 5), Trudy Rance (year 6)

Minutes

1. Apologies – Anne Consedine, Penny Brash and Debbie Cole
2. Chairman's welcome and introduction to new parents - A-LL
3. Re- election of class reps. Reception, year 1,2 and 3 reps are happy to continue, years 4,5 and 6 we need to check with existing class reps.

4. Actions arising from last meeting

Action	Who	Due by	Status/update
John Lewis voucher drive	ND	Ongoing	We need to promote vouchers to new parents and remind existing parents with either a book bag note or parentmail. AC to speak to ND
Update on Corporate sponsorship	AS		Complete, possible dual sponsorship for bonfire night, plus find out which homeowners are happy to have advertising boards outside houses.

5. Treasurer's Report

After having spent a lot of money on ipads, and budget for golden time increasing, plus contributing to school trips the funds are lower than usual. These figures are not including recent J.L voucher stock levels, funds will be replenished following the xmas bazaar. The question of how ipads were resourced was raised however the school has to follow strict government guidelines therefore there is little room for bargains!

- HP

6. School Wish List

Mrs Patterson has raised the idea of improving reception area, potentially replacing existing furniture with 2 chairs and a coffee table. **Action LP to investigate costings.** The estimate costing would be £350-400.

We agreed to buy 6 sets of headphones totaling £48

Also "Friends Sponsored spaces" for children to join in school and afterschool activities/ school trips/ clubs that usually would be unable to for financial reasons. It's beneficial to the children and raises the profile of FoLGS. LP to discuss with Mrs Geoghegan how to proceed.

LP raised concerns that attendance is dropping at "meet the teacher" meetings, it was agreed that for a couple of the meetings not enough notice was given to parents and also a lot of parents work, maybe we could have a "meet the teachers evening"

A-LL suggested that for future events perhaps Lorna Elkes could show a few committee members how to use the IT equipment as it was a little challenging at summer fete. **-LP**

7. Crib Sheets

A huge thanks goes to Sam Sutherland, Heather Pearce and Anna- Lou Lancaster. Who put together a detailed folder with all the information needed for all future fund raising events, e.g. where to find things, contacts, planning etc.

8. Autumn Fundraising ideas

-ALL

- Bonfire night

This will be held Sunday 3rd November 5-7pm, Laura Gill and Rebecca Hargreaves have always co-ordinated this event and Rebecca would like to hand part of the responsibility over. Matthew Hargreaves always needs help building the bonfire, 2 weeks prior to the event. **Action we need to advertise this in parentmail.** LG would like to hand over, **advertising, selling tickets** (approach Amit at village shop and parents who live in village with either children or siblings at other schools), **Printing off tickets.** Claire kindly offered to help out with adjusting layout from previous years and printing out. **Stalls** A-LL, S.S and LC to do bar (beer, mulled wine, soft drinks, kids drinks, crisps, possibly little bottle of cava, tea and coffee and hot choc). Food will consist of sausage rolls and soup. We need to do Costco run, and week before half term collect urns and tables and chairs, ketchup etc. Anna S happy to co ordinate collecting these items. LG also going to try and round up a few volunteers to help. Claire, Katy and Irene kindly offered to run sweet stall. (sweets to be prepared by Ruth Briggs)

- Christmas Bazaar

30th November (Saturday) 11-2pm, **Action advertise in parentmail a meeting to discuss Christmas fete and find volunteers to help co ordinate..**

9. Future Fund Raising Events

Brasserie Blanc, This initially seemed a good venue for an auction, however other venues were also discussed e.g., *Here* and *Ashridge Golf Club*. Capacity, Charges and which days of the week would need to be worked out and discussed with the venue. It was felt that perhaps the Quiz night may be more profitable, it is easier to co ordinate, and more flexible on timings e.g. weekends and also we would have access to running the bar if it was in the village hall. Caroline Simmonds put forward the idea of a fashion show. Caroline has connections with Wallis in town and they organise a fashion show and charge £5 per ticket, this could be located in the hall and involve the parents taking part if they wished. Those present thought this sounded fun and a little different. **Action Caroline to explore fashion show idea and Anna S to look at possible auction night at Here. , we have penciled in either auction night or fashion show for Thursday 1st May, and Quiz night for later in year.**

We also briefly discussed the idea of a ladies night supper early Easter.

Post meeting- Omer K has offered to organise a comedy night for mid- Jan.

Christmas Cards

The Friends made a profit of £142 last year on Xmas cards, it was felt this was not a huge profit considering the work that it takes to co ordinate, plus the teachers have struggled in the past with classes being disrupted so that the children can make them. This year we shall send out the forms before half term, and for the parents that would like their children to participate they can do them in half term and hand them back in when the children return. A collection box can be put in the reception area so the forms can be easily received and we will have a strict deadline. Heather Pearce has kindly offered to co ordinate.

10. **AOB**

Sarah Gall has approached the FoLGS and asked if we would like to share a village storage space. This would be to store equipment for fete's etc. it was decided this wouldn't suit as we would end up losing things as countless other people would end up accessing our equipment and we would need someone to take responsibility and have a detailed itinerary of our stock. It would be a lot more work for us and benefit everyone except us.

Heather Pearce suggested sending out an email in parentmail asking for second hand uniform. Although it wouldn't make a huge profit we could set up a second hand stall at Xmas fete and put the outgrown uniform to good use.

11. ***Date of next meeting 6th Feb Wood Cottage 8pm***